

## **Chepachet Fire District**

### **Executive Committee – Monthly Meeting**

**November 20th, 2013**

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, November 20th, 2013. Chairman Earl Newman called the meeting to order at 6:31 pm. Members present were Robert Lohr, Lynda Martone, George Leonhardt and Eric Croft. Also present were Treasurer David Steere, District Clerk/Secretary Darlene Shields, Chief Robert Dauphinais and Deputy Chief Dennis Huestis and Tax Collector Patricia Svansson.

#### **Secretary's Report:**

All members have received copies of the minutes for October 16thth, 2013 Monthly Board Meeting.

Motion made by Mrs. Martone to accept the minutes as presented, second by Mr. Leonhardt and passed 5-0.

#### **VOTER YES NO Abstaining**

Earl K Newman, Chairman X

Robert Lohr, Vice Chairman X

George Leonhardt X

Lynda Martone X

**Eric Croft X**

**Tax Collector's Report:**

**Mrs. Svansson provided update on the Tax Bills which there will be 2360 going out on time next week.**

**Motion made by Mr. Leonhardt to accept the Tax Collector's Monthly Report, second by Mr. Croft and passed 5-0.**

**VOTER YES NO Abstaining**

**Earl K Newman, Chairman X**

**Robert Lohr, Vice Chairman X**

**George Leonhardt X**

**Lynda Martone X**

**Eric Croft X**

**Treasurer Report:**

**Mr. Steere presented the Treasurer's Monthly Report for October 2013. We are in good shape as far the budget to expenses. The major expense last month was insurance which mostly covers the year. Next month will be the 1st Truck Payment due. Tax Sale expense on the 2nd page \$13,627 which most of those expense have been**

**collected at the tax sale.**

**Mr. Steere indicated he transferred \$45,000 from the Citizen Money Market to the Navigant Money Market and the remaining balance was put into the checking account and then closed the Citizen's Money Market out. Interest for last month on the Navigant was \$140.00 which is pretty good. Interest at Citison on the PIP \$2.86 with \$326,000 in the account vs \$200,000 with Navigant and getting \$140.00 in interest.**

**Mr. Steere referred to the 3rd page of the Treasurer's Report which the total funds balance is \$689,000 of which \$355,000 is dedicated funds and \$334,000 operating funds with taxes to start to come in shortly with the new tax bills going out in shortly.**

**3rd Party Year to Date is \$65,500 average monthly \$13,000. Mr. Steere feels that at the end of the fiscal year there should be enough to consider putting \$50,000 away for truck fund. Mr. Steere also indicated the there was enough money in the unrestricted fund to maybe consider making extra payments on the truck loan.**

**Motion made by Mr. Lohr to accept the Treasurer's Annual Report as presented and to pay the monthly bills, second by Mrs. Martone and Passed 5-0.**

**VOTER YES NO Abstaining**

**Earl K Newman, Chairman X**

**Robert Lohr, Vice Chairman X**

**George Leonhardt X**

**Lynda Martone X**

**Eric Croft X**

**Chief's Report:**

**Chief Dauphinais read and submitted the October 2013 Chief's Report to be placed on file.**

**Motion made by Mr. Leonhardt to accept the Chief's Monthly Report for September 2013, second by Mr. Croft and passed 5-0.**

**VOTER YES NO Abstaining**

**Earl K Newman, Chairman X**

**Robert Lohr, Vice Chairman X**

**George Leonhardt X**

**Lynda Martone X**

**Eric Croft X**

**Committee: Charter Committee: Tabled**

**Old Business:**

## **New Business:**

### **1. Audit:**

**Mr. Steere presented to Audit to all members and provided copies for their review to be voted on at next month's meeting.**

**Mr. Steere reviewed the Audit which shows overall the District is good shape and all expenses were in line under Budget for the year.**

**Motion made by Mr. Newman to table until next month meetings so the Board Members have time to review, second by Mrs. Martone and passed 5-0.**

**VOTER YES NO Abstaining**

**Earl K Newman, Chairman X**

**Robert Lohr, Vice Chairman X**

**George Leonhardt X**

**Lynda Martone X**

**Eric Croft X**

**2. Department Christmas Party: December 16th @ 7:00pm Pinewood Pub**

**3. Snow Plow Bids: Ad was placed in Bargain Buyer for bids to be submitted by Nov. 26th.**

**4. Minutes:**

**Mrs. Shields advised all members of the changes required by the Secretary of State how the draft minutes need to be posted within 21 days of the meeting or 7 days prior to the next meeting.**  
**The next meeting will be the Monthly Meeting December 18th, 2013 at 6:30pm.**

**With no further business at this time, motion made by Mr. Lohr to adjourn, second by Mrs. Martone and passed 5-0. Meeting adjourned at 6:53pm.**

- VOTER YES NO Abstaining**
- Earl K Newman, Chairman Yes**
- Robert Lohr, Vice Chairman Yes**
- George Leonhardt Yes**
- Lynda Martone Yes**
- Eric Croft Yes**

**Respectfully submitted, ~~~~~**

**Darlene L Shields**

**Darlene L. Shields**

**District Clerk / Chepachet Fire District**